



HOW TO SET UP YOUR MISTER SPACE ONLINE ACCOUNT

Follow these easy instructions to set up your Mister Space Online Account. You'll be able to make a payment, set up AutoPay and update your account information. Please have a copy of a Mister Space receipt or invoice handy. Information must be entered EXACTLY as it is in our system. Information is CASE SENSITIVE. If you don't have either, give us a call and we'll e-mail one to you.

1. Go to the MISTERSPACESELFSTORAGE.COM website.
2. Click the MAKE A PAYMENT Tab in the upper right hand corner.
3. AFTER reading the instructions, Click the "I do NOT have an account. Please sign me up" Button. Then, you'll see the following.

My Account Setup

In order to establish your online account you will need to provide information about yourself so that we can match you to our online records. Please enter the following information:

Last Name	First Name
<input type="text"/>	<input type="text"/>
E-mail Address *	Online ID (4-14 characters)
<input type="text"/>	<input type="text"/>
Zip Code	Password (4-14 characters)
<input type="text"/>	<input type="text"/>
<small>* we must have your e-mail address on file for you to access your account.</small>	Confirm Password
	<input type="text"/>
<input type="button" value="Create Account"/>	

4. Fill in the fields EXACTLY as they appear on your receipt or invoice. You choose your Online ID and Password. Then, click the Create Account button.
5. IMPORTANT - You will receive an EMail asking you to Validate your account information. YOU MUST RESPOND TO THIS E-MAIL TO COMPLETE THE REGISTRATION. You are now ready to Log-On and use your online account.

If you encounter any problems registering, please call one of our Storage Professionals here at Mister Space - 209.476.0800