



FACILITY RULES

These are the rules that we ask our tenants to observe when visiting the facility. They are based on common sense and common courtesy. Please ask one of the Mister Space Self Storage Professionals any questions you may have concerning these rules. Access hours are 6 a.m. to 9 p.m. 365 days a year. You must be **OFF THE PROPERTY** by 9 p.m. You must use your 6-10 digit access code **EVERY TIME** you enter or exit the facility. Use your code even if the gate is **OPEN**. Don't "tailgate" behind someone when entering/exiting. We rent storage units in **ONE NAME ONLY**. You may give the keys and Access Codes to anyone you trust. You are responsible for their conduct while they are on site. You must show them how to use the Access Code, the door code (if yours is an interior unit) and the lock on the unit's door. We will not assist anyone attempting to access your unit and will only give information about your account to you, either in person with an I.D. or on the phone with your Secret Password. Your unit is for **STORAGE ONLY**; it is not a workshop, studio or "Rec Room". We reserve the right to limit the time you spend at the facility each day. Your rent is due on the day of the month you rented the unit. If you plan on vacating during your "Billing Cycle" let us know **BEFORE** your rent is due. We will only charge you for the final number of days you will be using the unit. Don't pay for an entire billing cycle (month), move out halfway through and expect to get money back. The contract clearly states that there are **NO RENT REFUNDS**. There is no trash disposal on site. Do not leave trash outside your unit or in the unit at the time of vacate. If we find that you have left trash we will bill your account for disposal; \$75.00 per hour, 15 minute minimum. Do not smoke inside your unit. If you smoke on site, dispose of the cigarette butts in your vehicle ashtray - **NOT** on the pavement. We discourage bringing pets to the facility. If you must bring a pet with you, he/she must stay **INSIDE** your vehicle. **DO NOT STORE**: Gasoline, fuel of any kind, propane tanks, engines with fuel in them, paint, varnish or any substance that produces fumes, food of any kind (except sealed canned goods), toxic or hazardous substances, explosives or ammunition. When parking, do not **BLOCK** the driveway with your vehicle(s) or belongings. Always leave enough room for another vehicle to pass. We know you pay your bills on time, but you should be aware of the fees that will be charged if you don't pay your rent as agreed. Ten days late = Late Fee - \$10-20 depending on the size of the unit. Fourteen days late = \$10 Pre Lien Fee. Twenty Eight days late = \$10 Lien Fee and your unit will be overlocked and your access code will not work. There are additional fees past 28 days late; for cutting the lock, inventorying the contents and advertising the unit for Auction Sale. Read the contract for full details. We urge you to sign up for **AUTOPAY** and have your rent charged automatically to your major credit card. As long as the card is valid you will **NEVER** pay **LATE FEES**. All our tenants are part of our "Neighborhood Storage Watch" program, providing extra security "eyes" when visiting the facility. If you see **ANYTHING** that looks even remotely suspicious, **DO NOT** confront the potential offender(s). **DO** report what you saw, with the exact date and time... in person, on the phone or by email. We will then resolve any possible issue(s).